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**Unit Test Case: CCO eCoaching Log – Historical Dashboard**

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| Prepared by: | Lili Huang |  | Date: | 5/22/2018 |
| Department / Location: | Coralville |  |  |  |
| Approved by: |  |  | Date: |  |

**Change History Log**

| **Date** | **Change Description** | **Author** |
| --- | --- | --- |
| 05/22/2018 | Initial revision – TFS 10220 | Lili Huang |
| 08/21/2018 | TFS 11776 – Limit the number of records to be exported to excel;  Added HD-18 and HD-19 | Lili Huang |
| 08/31/2018 | TFS 11984 – Include a link to ecl share point site to report issues  Added HD-20 and HD-21 | Lili Huang |
| 09/04/2018 | TFS 11984 – Include a link to ecl share point site to report issues  Removed HD-20 and HD-21;  Added to Common UTC | Lili Huang |
| 03/24/2020 | TFS 16892 – Warning: allow employees to enter comments | Lili Huang |
| 07/24/2020 | TFS 17803 – GDIT to MAXIMUS | Lili Huang |
| 10/11/2022 | TFS 25431 - Update Search option in the Historical Dashboard  Added HD-12.2 | Lili Huang |

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| 1. PROJECT NAME: | eCoaching Log |
| 2. UNIT IDENTIFIER: | User Interface – Historical Dashboard |

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| **Test Case ID** | | **Test Data Setup** | **Action** | | | **Expected Result** | | **Pass/Fail** |
| HD-1 | | User is configured with one of the roles below:  (table UI\_User\_Role)  (Historical\_Dashboard\_ACL)  **CSR**  **ARC**  **Employee**  **Restricted** | Launch eCoaching web application | | | Redirect User to Unauthorized page. | | P |
| HD-2 | | User is configured with one of the roles below:  (table UI\_UI\_Role)  **Supervisor**  **Manager**  **SrManager**  **Director** | Same as HD-1. | | | Historical Dashboard displays.  Submitted dates with starting date as 30 days before, and ending data as today;  Employee type defaults to “Active Employee”;  Site dropdown is loaded with all active sites, default to “—Select a Site --”;  Submitter dropdown is loaded with all employees who have submitted log(s) between the submitted start date and end date, default to “All Submitters”;  Status dropdown is loaded with all the status, default to “All Status”;  Source dropdown is loaded with all the sources, default to “All Sources”;  Value dropdown is loaded with all the values, default to “All Values”. | | P |
| HD-3 | | Same as HD-2 | Same as HD-1  Select a Site. | | | Manager dropdown is loaded with all the managers on the selected site. | | P |
| HD-4 | | Same as HD-2 | Repeat HD-3  Select a Manager | | | Supervisor dropdown is loaded with all the supervisors for the selected manager. | | P |
| HD-5 | | Same as HD-2 | Repeat HD-4  Select a Supervisor | | | Employee dropdown is loaded with all the employees for the selected supervisor | | P |
| HD-6 | | Same as HD-2 | Repeat HD-5  Click “Inactive Employee” | | | Employee dropdown is loaded with all inactive employees for the selected supervisor | | P |
| HD-7 | | Same as HD-2 | Repeat HD-5  Click “Both” | | | Employee dropdown is loaded with both active and inactive employees for the selected supervisor | | P |
| HD-8 | | Same as HD-2 | Select a different Site. | | | The following dropdowns reset to empty:  Manager  Supervisor  Employee | | P |
| HD-9 | | Same as HD-2 | Repeat HD-5  Click Reset button | | | All Search fields set to default values. | | P |
| HD-10 | | Same as HD-2 | Repeat HD-5  Click Search button | | | Coaching Logs met the search criteria display, sorted by Form Name. | | P |
| HD-11 | | Same as HD-2  User is also configured as ECL  (table Historical\_Dashboard\_ACL) | Repeat HD-10  Click any log in the log list | | | The selected log details display in a modal dialog in read only mode. | | P |
| HD-11-1 | | Same as HD-2  But not **SrManager** | Repeat HD-10  Click any of the following logs:  Submitted by you;  Your logs;  You are the supervisor of the log employee;  You are the manager of the log employee | | | The selected log details display in a modal dialog in read only mode. | | P |
| HD-11-2 | | Same as HD-11-1 | Repeat HD-10  Click any log below:  You didn’t submit the log; and  Not your log, and  You are not the supervisor of the log employee, and  You are not the manager of the log employee | | | Un-authorized message displays in modal dialog. | | P |
| HD-11-3 | | User is configured with **SrManager** Role. | Repeat HD-10.  Click any log in the log list. | | | The selected log details display in a modal dialog in read only mode. | | P |
| HD-12 | | User is configured with **HR** role. | Repeat HD-10 | | | “**Export to Excel** “link displays;  Both **Coaching** and **Warning** logs met the search criteria display, sorted by Form Name. | | P |
| HD-12.1 | | Same as HD-12 | Repeat HD-10;  Select Source as “Warning” and Status “Completed”;  Click a Log; | | | Employee review information (name, date, and comments) displays. | | P |
| HD-12.2 | | Same as HD-12 | Repeat HD-10;  Select Source as “Warning” | | | Reason dropdown is populated with the following:  Final Written Warning  Formal Coaching  Verbal Warning  Written Warning | | P |
| HD-13 | | Same as HD-12 | Repeat HD-11 | | | The selected log details display in a modal dialog in read only mode. | | P |
| HD-14 | | Same as HD-12 | Repeat HD-10  Click “Export to Excel” | | | All logs met the search criteria are exported to excel file. | | P |
| HD-15 | | User is configured with **Supervisor** Role, and with job code ending “**40**” | Repeat HD-10 | | | Same HD-10.  “**Export to Excel** “link doesn’t display. | |  |
| HD-16 | | User is configure as one of the below:  Supervisor Role, and with job code not ending “40”;  Manager;  Sr Manager;  Director | Repeat HD-10 | | | “**Export to Excel** “link display; | | P |
| HD-17 | | Same as HD-16 | Repeat HD-10  Click “Export to Excel” | | | All logs met the search criteria are exported to excel file. | | P |
| HD-18 | | Same as HD-16; | Repeat HD-10;  Make sure there are over 20,000 in the coaching\_log table;  Select Start date back to 2012, end date to 2018;  Click Export to Excel link | | | Message displays telling the user that the number of records to be exported is over the limit;  No excel file generated; | | P |
| HD-19 | | Same as HD-16; | Repeat HD-10;  Select Start date 8/1/2018, End date 8/21/2018. | | | Records are successfully exported to excel file. | | P |
| Lili Huang | | |  | 10/11/2022 | |
| Name of Tester | | |  | Date Completed | |